



**REGULAR BOARD MEETING MINUTES**

TUESDAY, MAY 24, 2022  
6:00 PM  
VIA ZOOM

**ATTENDEES**

**Trustees**

Eve Flynn	Chairperson
Julie Austin	Vice-Chairperson
Laura Godfrey	Trustee
Barry Kurland	Trustee
Elaine Young	Trustee

**Administration**

Peter Jory	Superintendent of Schools
Gillian Wilson	Associate Superintendent of Schools
Ron Amos	Secretary Treasurer
Rudy Terpstra	Director of Instruction
Will Rosendale	Assistant Manager of Operations & Maintenance
Don Bold	Principal, CEAP
	Qualicum District Principals/Vice Principals' Association

**Education Partners**

Mount Arrowsmith Teachers' Association (MATA)  
District Parents Advisory Council (DPAC)  
Canadian Union of Public Employees (CUPE) Local 3570

**1. CALL TO ORDER**

Chair Flynn called the zoom meeting to order at 6:00 p.m.

**2. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY**

Chair Flynn acknowledged that the Board was meeting on the lands of the Coast Salish people and the shared territories of the Nanoose and Qualicum First Nations.

She then sent thoughts for the victims of the school shooting in Texas and condolences to all the families, staff and community.

She then introduced and welcomed Phil Munro, the district's new Director of Operations.

**3. ADOPTION OF THE AGENDA**

**22-61R**

*Moved:* Trustee Godfrey *Seconded:* Trustee Young

**THAT** the Board of Education of School District No. 69 (Qualicum) adopt the agenda as presented/amended.

CARRIED UNANIMOUSLY

**4. APPROVAL OF THE CONSENT AGENDA**

- a. Approval of Regular Board Meeting Minutes: April 26 2022
- b. Approval of the Special Budget Board Meeting: April 19, 2022
- c. Ratification of In Camera Board Meeting Minutes: April 26, 2022
- d. Receipt of Ministry News Releases
  - Minister's statement on child care month
  - BC reaches milestone in newly funded child care spaces
- e. Receipt of Reports from Trustee Representatives
  - Early Years Table – Trustee Young
  - French Language Advisory Committee – Trustee Young
- f. Receipt of Status of Action Items – May 2022

**22-62R**

*Moved:* Trustee Godfrey      *Seconded:* Trustee Kurland

**THAT** the Board of Education of School District No. 69 (Qualicum) approve the consent agenda items of the Regular Board Meeting of May 24, 2022, as presented.

CARRIED UNANIMOUSLY

**5. DELEGATIONS/PRESENTATIONS****a. District Website Updates**

Lesley Rowan, Principal of Information Technology Services, and Sherrie Brown, provided an overview of the changes being made to the district website to make it easier to navigate. Some of the pages are already 'live' while others are being finalized and will be publicized in the near future.

**6. BUSINESS ARISING FROM THE MINUTES****a. 2022/2023 Annual Budget Bylaw****22-63R**

*Moved:* Trustee Godfrey      *Seconded:* Trustee Young

**THAT** the Board of Education of School District No. 69 (Qualicum) give third and final reading to adopt the School District No. 69 (Qualicum) Annual Budget Bylaw in the amount of \$61,749,067 for the 2022/2023 fiscal year.

CARRIED

Trustee Austin voted against the motion

**7. MOUNT ARROWSMITH TEACHERS' ASSOCIATION (MATA)**

Matt Woods, President, commented on the following:

- Appreciation for the efforts being made to update the website.
- The MATA AGM was held on May 10<sup>th</sup> with all positions being filled. Matt Woods was re-elected as President and Mischa Oak was elected as the Vice-President.
- Thanks to Judy Stewart for her commitment to public education through her union advocacy at the local level as well serving on the Pensions Committee Board at the BC Teachers' Federation. Mr. Woods wished her all the best in her retirement and future endeavours.
- Appreciation to the District for re-opening the bargaining session to tidy-up bargaining language which will conclude a successful and respectful round of bargaining.
- As teachers move through provincial bargaining, they will continue to create positive and inclusive environments for students.

**8. CANADIAN UNION OF PUBLIC EMPLOYEES (CUPE) LOCAL 3570**

Sherrie Brown, President, echoed the thoughts of others on the Texas school shooting and noted that the local's first bargaining session was held on May 19<sup>th</sup> and the Union looks forward to respectful talks and some changes to the Collective Agreement as well.

**9. DISTRICT PARENT ADVISORY COUNCIL (DPAC)**

Angel Delange, President, commented on the following:

- DPAC is working on implementing a Munch-a-Lunch program and would be purchasing their own account and working with school PACs to share the use as it was determined that it is too complex to ask school clerical to add it to their workloads.
- DPAC will be offering a series of information sessions in the 2022-2023 school year following feedback from parents to a survey asking for input on topics of interest. A complete list of sessions will be shared with schools and all district staff who wish to participate are invited to also attend.
- DPAC is planning a school-wide Zumba fundraising event to support the Oceanside Community Track Society. The Oceanside Elementary PAC has graciously voted to match all funds raised up to \$1000 and all school PACs were encouraged to create a fundraiser to support the track upgrade.
- DPAC expressed its full support of the Kwalikum Secondary request for approval in principle for a student field trip to Europe in spring of 2023.

**10. PUBLIC QUESTIONS AND COMMENTS (RELATED TO AGENDA ITEMS)**

None

**11. ACTION ITEMS****a. Trustee Remuneration**

Secretary Treasurer Amos referred to his briefing note which provided the process for the review of trustee remuneration and the pressures that have impacted the ability for boards to maintain remuneration which is level with the provincial average.

**22-64R**

*Moved:* Trustee Flynn                      *Seconded:* Trustee Godfrey

**THAT** the Board of Education of School District No. 69 (Qualicum) increase its Trustee remuneration to \$17,919 and the Chair and Vice Chair remuneration as per Board Bylaw 2 section IV.2, effective November 7, 2022.

Trustees discussed the proposed increase, and while most agreed with the proposal, it was suggested that time be provided to allow for stakeholder feedback.

**22-65R**

*Moved:* Trustee Austin                      *Seconded:* Trustee Young

**THAT** the Board of Education of School District No. 69 (Qualicum) postpone the following motion to the June 28<sup>th</sup> regular board meeting:

**THAT** the Board of Education of School District No. 69 (Qualicum) increase its Trustee remuneration to \$17,919 and the Chair and Vice Chair remuneration as per Board Bylaw 2 section IV.2, effective November 7, 2022

CARRIED UNANIMOUSLY

## 12. INFORMATION ITEMS

### a. Superintendent's Report

Superintendent Jory spoke to the following:

- Attendance by students is somewhat consistently lower than pre-covid times. Staff attendance has been a challenge and, while it came close a couple of times, it was not necessary to redeploy staff in order to keep buildings open.
- Reductions to the provincial mandates has allowed a number of activities to resume.
- A waitlist is being kept for those wishing to attend Springwood Elementary School and while it may be possible to accept some students, the others will have a home in a school somewhere within the district with a bus to Oceanside Elementary from Despard being added to the routes.
- The Primary Learning Community Program is close to being at an enrolment that will allow it to continue at Oceanside Elementary School and anyone interested in registering in the multi-aged inquiry focused program was encouraged to do so.
- Thank you to the MATA negotiation team for the diligence and thoughtful work when having to resume bargaining.
- CUPE bargaining is underway and it is anticipated that all will go smoothly.
- The Community Schools Working Group has had conversations and will meet again in June.
- A presentation was made to the Education Committee on the Equity Scan sessions, showcasing some of the thoughtful work done by attendees.
- The agenda included a proposed planning timeline for strategic planning and will depend on which process the Board decides to take on.

### b. Education Update

Gillian Wilson, Associate Superintendent, reported on the following:

- The 3<sup>rd</sup> Grade 7 Health & Wellness Conference will be held on May 25<sup>th</sup> at Nanoose Place with guest speakers presenting on a variety of physical and mental health related topics including social media safety.
- The Education Leadership team has been visiting schools to review their Enhancing Student Learning Plans.
- There are Numeracy Pilots taking place in some schools this year and conversations are taking place at those sites to consider how they want to do that work and how best to collect that data in collaboration with the learning resources that were introduced by the Superintendent.
- Round 2 of the teaching postings close on May 25.
- A meeting was held with the secondary principals to follow up on the students who may need more focus towards the end of the year to determine what they need to complete their course work in order to successfully finish the school year.
- The Education Committee received a presentation from Dr. Sandra Allison regarding the amount of drugs and alcohol being used by youth to self-medicate. A challenge within the community is the waitlists for access to support organizations and how can the district support those agencies with the waitlists.

- The Youth Development Indicator survey has been completed and the data is expected to be received by the end of May and staff will begin working with the results before the end of the current school year.
- Elementary Schools are holding their Welcome to Kindergarten events. Current Kindergarten students have decorated bags for next year's students in collaboration with the Oceanside Building Learning Together Society. The bags will contain activities and welcome messages to help students be curious about learning and school. The events also provide the opportunity for the families to know who the teachers are and for the students to recognize that they are coming to share, play and learn.

Rudy Terpstra, Director of Instruction, reported on the following:

- The Foundation Skills Assessment results have been received and were presented to the Education Committee of the Whole
- The District Technology Plan was also reviewed at the Education Committee and is being presented for the Board's approval later in the meeting.
- Field experiences are occurring again in all schools throughout the community.
- The Zero Waste Report has been completed and SD69, in collaboration with SD68 (Nanaimo-Ladysmith), will be making a joint presentation to the Regional District of Nanaimo to encourage ongoing funding in order to continue the work that is being done to reduce waste in schools.
- One of the goals of the French Advisory Committee was to complete PATH process (Planning Alternative Tomorrows with Hope). The visioning exercise, which brought together teachers, students, parents and administrators from the French Immersion program, created goals from which an action plan was created that will begin in the next couple of months as a 1 to 3-year plan.

### 13. EDUCATION COMMITTEE OF THE WHOLE REPORT

#### a. Dr. Sandra Allison Presentation

This was provided for information.

#### b. Request for Approval in Principle Field Trip to Europe in Spring 2023

Trustee Godfrey noted that part of the field experience policy is that requests for international student field experiences come to the Education Committee to allow for discussion with the teacher and/or administrator of the requesting school to find out more information.

Trustees weighed the educational value of the proposed trip against the influence of jet travel on the climate. While it was noted that educators could also take students to local sites to learn about the local history, including those related to residential schools. It was also mentioned, should the trip be approved, that the educator-in-charge encourage the students participating in the trip to also be educated on the effects of jet travel and to participate in activities that would provide carbon offsets.

**22-66R**

*Moved:* Trustee Godfrey *Seconded:* Trustee Flynn

**THAT** the Board of Education of School District No. 69 (Qualicum) give approval in principle for a Kwalikum Secondary student trip to Europe in Spring of 2023.

CARRIED

Trustee Austin voted against the motion

**b. School District 69 (Qualicum) Educational Technology Plan**

Trustee Godfrey noted that the plan would cover 2021-23 until the next Strategic Plan was in place.

**22-67R**

*Moved:* Trustee Flynn *Seconded:* Trustee Godfrey

**THAT** the Board of Education of School District No. 69 (Qualicum) approve the School District 69 (Qualicum) Educational Technology Plan as presented.

CARRIED UNANIMOUSLY

**14. POLICY COMMITTEE OF THE WHOLE REPORT****a. Board Policy 106: Financial Reporting and Operating Surplus****22-68R**

*Moved:* Trustee Young *Seconded:* Trustee Godfrey

**THAT** the Board of Education of School District 69 (Qualicum) approve first reading to adopt the revisions to Board Policy 106 – *Financial Reporting and Operating Surplus* at its Regular Board Meeting of May 24, 2022.

CARRIED UNANIMOUSLY

**22-69R**

*Moved:* Trustee Young *Seconded:* Trustee Godfrey

**THAT** the Board of Education of School District 69 (Qualicum) approve second reading to adopt the revisions to Board Policy 106 – *Financial Reporting and Operating Surplus* at its Regular Board Meeting of May 24, 2022.

CARRIED UNANIMOUSLY

**22-70R**

*Moved:* Trustee Young *Seconded:* Trustee Godfrey

**THAT** the Board of Education of School District 69 (Qualicum) approve third and final reading to adopt the revisions to Board Policy 106 – *Financial Reporting and Operating Surplus* and its attendant Administrative Procedures at its Regular Board Meeting of May 24, 2022.

CARRIED UNANIMOUSLY

**b. Board Bylaw 1: Board of Education****22-71R**

*Moved:* Trustee Young *Seconded:* Trustee Godfrey

**THAT** the Board of Education of School District 69 (Qualicum) approve first reading to adopt the revisions to Board Bylaw 1: *Board of Education* at its Regular Board Meeting of May 24, 2022.

CARRIED UNANIMOUSLY

**c. Board Policy 900: Information Management and Access**

(previously numbered 9000 and subsuming 7144: *Student Records*)

**22-72R**

*Moved:* Trustee Young      *Seconded:* Trustee Kurland

**THAT** the Board of Education of School District 69 (Qualicum) approve first reading to adopt Board Policy 900: *Information Management and Access* at its Regular Board Meeting of May 24, 2022.

CARRIED UNANIMOUSLY

**d. Board Policy 500: Communicating Student Learning and Student Placement**

(previously numbered 5010)

**22-73R**

*Moved:* Trustee Young      *Seconded:* Trustee Austin

**THAT** the Board of Education of School District 69 (Qualicum) approve second reading to adopt Board Policy 500: *Communicating Student Learning and Student Placement* at its Regular Board Meeting of May 24, 2022.

CARRIED UNANIMOUSLY

**e. Board Policy 802: Student Health – Common Medical Conditions**

(previously numbered 8005)

**22-74R**

*Moved:* Trustee Young      *Seconded:* Trustee Austin

**THAT** the Board of Education of School District 69 (Qualicum) approve second reading to adopt Board Policy 802: *Student Health – Common Medical Conditions* at its Regular Board Meeting of May 24, 2022.

CARRIED UNANIMOUSLY

**f. Board Policy 803: Scent Considerate Schools/Workplaces**

(previously numbered 8007)

**22-75R**

*Moved:* Trustee Young      *Seconded:* Trustee Kurland

**THAT** the Board of Education of School District 69 (Qualicum) approve second reading to adopt Board Policy 803: *Scent Considerate Schools/Workplaces* at its Regular Board Meeting of May 24, 2022.

CARRIED UNANIMOUSLY

**g. Board Policy 804: Physical Restraint and Seclusion of Students**

(previously numbered 8009)

**22-76R**

*Moved:* Trustee Young      *Seconded:* Trustee Godfrey

**THAT** the Board of Education of School District 69 (Qualicum) approve second reading to adopt Board Policy 804: *Physical Restraint and Seclusion of Students* at its Regular Board Meeting of May 24, 2022.

CARRIED UNANIMOUSLY

**h. Board Policy 507: Programs of Choice and Academies (NEW)**

**22-77R**

*Moved:* Trustee Young      *Seconded:* Trustee Austin

**THAT** the Board of Education of School District 69 (Qualicum) approve third and final reading to adopt Board Policy 507: *Programs of Choice and Academies* and its attendant administrative procedure at its Regular Board Meeting of May 24, 2022.

CARRIED UNANIMOUSLY

**i. Board Policy 703: Student Fees and Subsidies**

*(previously numbered 7010)*

**22-78R**

*Moved:* Trustee Young      *Seconded:* Trustee Godfrey

**THAT** the Board of Education of School District 69 (Qualicum) approve third and final reading to adopt Board Policy 703: *Student Fees and Subsidies* and its attendant administrative procedure at its Regular Board Meeting of May 24, 2022.

CARRIED UNANIMOUSLY

**j. Board Policy 705: Corporate/Community Sponsorships, Partnership and Advertising in Schools**

*(previously numbered 7059)*

**22-79R**

*Moved:* Trustee Young      *Seconded:* Trustee Austin

**THAT** the Board of Education of School District 69 (Qualicum) approve third and final reading to adopt Board Policy 705: *Corporate/Community Sponsorships, Partnerships and Advertising in Schools* and its attendant administrative procedure at its Regular Board Meeting of May 24, 2022.

CARRIED UNANIMOUSLY

**k. Board Policy 708: Emergency Preparedness and Closures**

*(previously numbered 7155)*

**22-80R**

*Moved:* Trustee      *Seconded:* Trustee Austin

**THAT** the Board of Education of School District 69 (Qualicum) approve third and final reading to adopt Board Policy 708: *Emergency Preparedness and Closures* and its attendant administrative procedure at its Regular Board Meeting of May 24, 2022.

CARRIED UNANIMOUSLY

**15. FINANCE & OPERATIONS COMMITTEE OF THE WHOLE REPORT**

**a. Tender for Oceanside Community Track Upgrade**

Trustees considered next steps to signal where the committee stood in terms of the timeline, supplies and materials. Hard numbers are needed because many of the donations and grants are dependent on having a completed plan.

Trustees then considered and were provided with clarity of the distinction between a general contractor and a project manager and what they might be looking for to move the project forward.

The Board also weighed the merits of moving forward with hiring of a project manager or general contractor when only one-third of the total cost having been raised and potentially being responsible for the other two-thirds vs having current estimates of the cost given the current supply challenges being experienced in the construction field.

**22-81R**

*Moved:* Trustee Flynn *Seconded:* Trustee Young

**THAT** the Board of Education of School District 69 (Qualicum) go to tender for a general contractor/project manager for the Oceanside Community Track 6-Lane Upgrade.

CARRIED

Trustee Kurland Abstained from voting

**b. 2021 Climate Change Accountability Report (CCAR)**

**22-82R**

*Moved:* Trustee Flynn *Seconded:* Trustee Kurland

**THAT** the Board of Education of School District No. 69 (Qualicum) receive the 2021 Climate Change Accountability Report as presented.

CARRIED

**c. Annual Facilities Grant Spending Plan**

**22-83R**

*Moved:* Trustee Flynn *Seconded:* Trustee Godfrey

**THAT** the Board of Education of School District 69 (Qualicum) receive and support the Annual Facilities Grant Spending Plan as presented.

CARRIED UNANIMOUSLY

**22-84R**

*Moved:* Trustee Flynn *Seconded:* Trustee Kurland

**THAT** the Board of Education of School District 69 (Qualicum) write a letter to the provincial government and the Treasury Board of BC requesting that they revisit the amount of money they allocate to school districts for the annual facilities grant in light of escalating costs of materials, supplies and trades.

CARRIED UNANIMOUSLY

**16. REPORTS FROM REPRESENTATIVES TO OUTSIDE ORGANIZATIONS**

No Reports

**17. TRUSTEE ITEMS**

**a. Letter of Support for Stream Stewardship Initiatives**

Superintendent Jory reported that he has been in discussion with Ray Woroniak from the Qualicum Beach Streamkeepers Society and that he will be attending a Nanaimo Area Land Trust meeting where some learning opportunities and activities will be presented which the Superintendent could then share with other organizations to determine how local teachers and schools could be engaged with these opportunities as a way to augment the curriculum they are using in the classroom.

Superintendent Jory noted that he was supportive of the board writing a letter if it were with the intention of having other groups to partner with the district.

Trustees Austin clarified that the letter of support would be for those groups to assist them in their grant writing objectives in order to obtain support from other entities.

**22-85R**

*Moved:* Trustee Austin *Seconded:* Trustee Young

**THAT** the Board of Education of School District 69 (Qualicum) write a letter of support for stream stewardship initiatives at Kwalikum Secondary School.  
CARRIED UNANIMOUSLY

**b. Board Regular/Committee of the Whole Meetings Discussion  
re: In-Person/Remote/Hybrid Format**

Chair Flynn asked trustees to consider will consider how best to meet beginning in August. Trustees will make a decision at the June meeting.

**c. School Trustee Election Information Session June 8**

Chair Flynn announced that a "Trustee Roles & Responsibilities" session would be held at the Qualicum Commons on Wednesday, June 8<sup>th</sup> at 6:00 p.m. for those considering running for the position of school trustee.

**d. Adjustment of Date of September Board Meeting**

**22-86R**

*Moved:* Trustee Flynn *Seconded:* Trustee Young

**THAT**, in consideration of the upcoming election writ, the Board of Education of School District 69 (Qualicum),suspend Bylaw 3, Section III (1) to adjust the date of the September 2022 Regular Board Meeting to the second Tuesday in September instead of the fourth Tuesday in September.  
CARRIED UNANIMOUSLY

**e. Climate Action Task Force – Where to From Here?**

Trustees discussed the initiatives introduced and/or supported by the Climate Action Task Force and debated whether it was still relevant and should continue or be disbanded.

It was decided that the Climate Action Task Force would continue as climate change is an important issue and the Task Force lends itself to less rigidity than other committees, provides an opportunity for staff, student and community input, and acts as a conduit and support for the students and teachers in the district who are involved in climate action initiatives.

**18. NEW OR UNFINISHED BUSINESS**

None

**19. BOARD CORRESPONDENCE AND MEDIA**

**20. PUBLIC QUESTION PERIOD**

None

**21. ADJOURNMENT**

Trustee Godfrey moved to adjourn the meeting at 8:18 p.m.

*Original signed copy on file*

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CHAIRPERSON

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SECRETARY TREASURER